



Langley Park School for Boys

Educating the Whole Child. Ambitious for Every Child.

Information for Students & Families

2026-27



EDUCATING THE WHOLE CHILD. AMBITIOUS FOR EVERY CHILD.

WELCOME

Dear Families,

I am delighted to welcome you all to Langley Park School for Boys and I hope that you are looking forward to joining our school community in September .

We are extremely proud of the work that we do here at the school, and of our ethos ***'Educating the Whole Child. Ambitious for Every Child'***.

We firmly believe that a broad education is essential to prepare our students for the ever-changing world in which we live, and we aim to develop motivated, hard-working, adaptable, enthusiastic and articulate members of our local, national and global community.

Every student who joins Langley Park School for Boys will get to experience the full range of what we offer, including opportunities in sport, the arts, outdoor education and a wide range of educational visits.

We believe wholeheartedly that our students' educational journey is a three-way partnership between the school, the students, and you as parents and carers. We thank you in advance for supporting us as we work together over the coming years.

This booklet provides a lot of information that you might find useful ahead of the start of term in September and I would urge you to read through it and to discuss it at home. We will provide you with regular updates on news and events throughout the academic year with our weekly newsletter and we will write to you at other times as necessary to keep you fully informed of life at the school.



I look forward to meeting all of our new year 7 students, getting to know them and helping them to realise their potential with the support of my fantastic and committed team of staff.

Best wishes

Ms Suzanne Munday
Headteacher

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KEY INFORMATION

Address:	South Eden Park Road	Telephone:	020 8639 4700
	Beckenham	Website:	www.lpsb.org.uk
	BR3 3BP	Email:	office@lpsb.org.uk
Headteacher:	Ms S Munday		
Head of Year 7	Mr J Crawford		

SCHOOL TERM DATES 2026-2027

AUTUMN TERM

First Day of Term	3rd September 2026—Yrs 7 & 12 only
Half Term	19th October—30th October 2026
Last day of term	18th December 2026
Winter holidays	21st December 2026—1st January 2027

SPRING TERM

First Day of Term	5th January 2027
Half Term	15th February—19th February 2027
Last day of term	25th March 2027
Easter/Spring holidays	29th March — 9th April 2027

SUMMER TERM

First day of term	1 2th April 2027
Half Term	31st May-4th June 2027
Last day of term	22nd July 2027

SCHOOL CLOSURES

Each calendar year all Bank Holidays are observed. In addition there are closure days for Professional Development (Inset).

These are:

Tuesday 1st September 2026
 Wednesday 2nd September 2026
 Monday 4th January 2027
 Monday 28th June 2027

THE SCHOOL DAY

8.20am-8.45am	Morning Registration
8.45am-9.45am	Period 1
9.45am-10.45am	Period 2
10.45am-11.00am	Break
11.05am-12.05pm	Period 3
12.05pm-1.05pm	Period 4
1.05pm-1.50pm	Lunch
1.50pm-2.00pm	Afternoon Registration
2.00pm-3.00pm	Period 5

REPORTING ABSENCE

By 8.45am

Contact Attendance Officer: 020 8639 4700

Or via My Child at School—MCAS

INTRODUCTION

Welcome to Langley Park School for Boys.

We look forward to working in partnership with you to ensure a high quality of education for your young person. Included in this booklet is a summary of basic information which gives essential guidance for new parents and carers.

At the time of publishing, the contents of this booklet are accurate but changes may be made from time to time. Any changes in school procedure and practice will usually be advised to students via Heads of Year in assemblies and to parents and carers via the school's weekly newsletter and letters emailed home.



HOME-SCHOOL AGREEMENT

All members of the School Community, should work together to promote our high standards and expectations and uphold our three Cs
Courtesy | Co-operation | Care

Parents and Carers agree to:

- Ensure that the student attends school, on time and properly equipped.
- Inform the School of any concerns or problems that might affect the student's work or behaviour.
- Support School policies.
- Monitor the Student Planner and support with homework and other opportunities for home learning.
- Attend Parents' Meetings and discussions about the student's progress.
- Inform the School as early as possible of any unavoidable reason for absence.

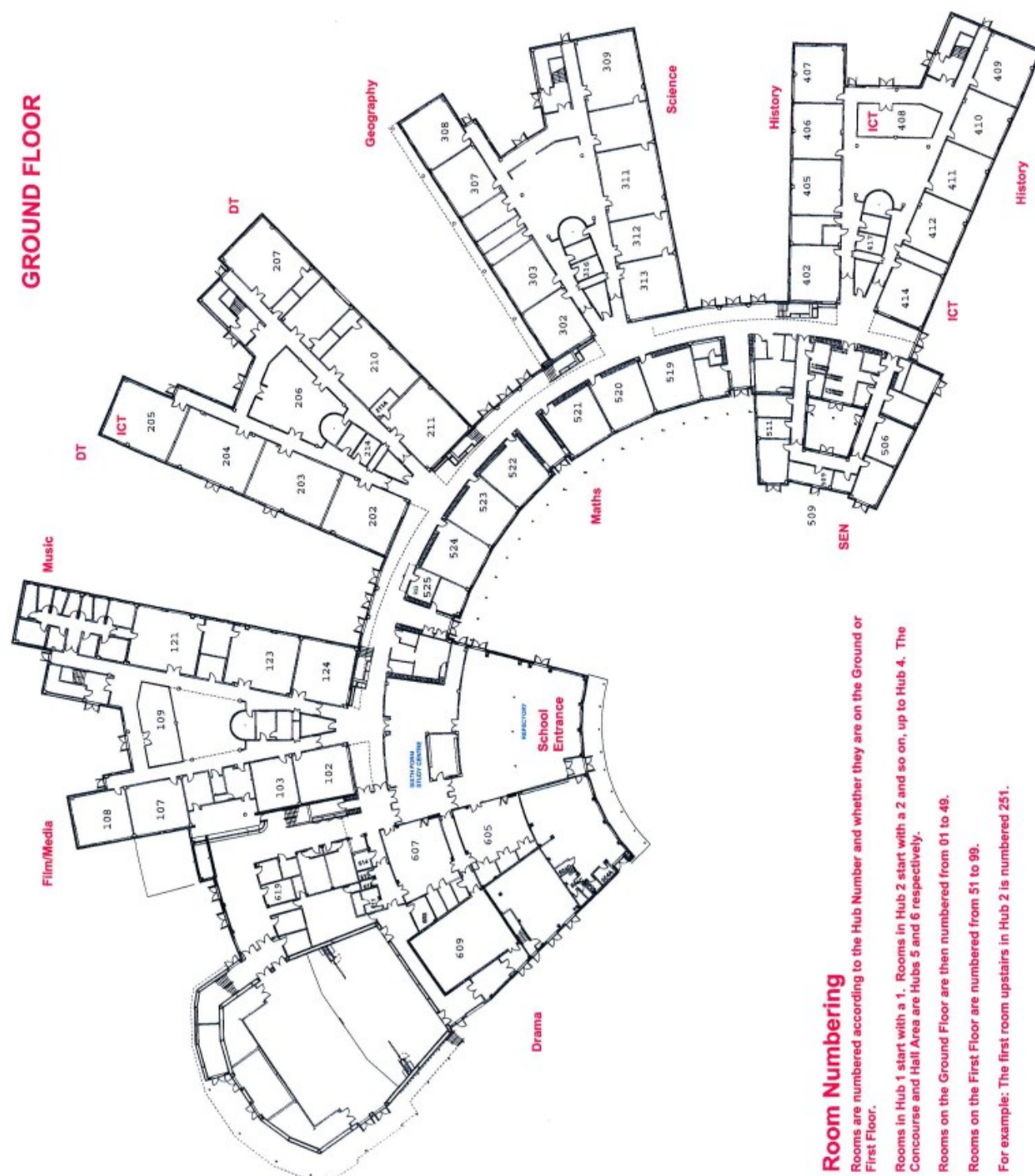
Students agree to:

- Attend school on time and properly equipped.
- Wear correct school uniform and be tidy in appearance.
- Do all classwork and homework to the best of their ability.
- Abide by the three Cs – Courtesy, Cooperation and Care.
- Respect other people's property and help to keep the school free from litter and graffiti.
- Engage positively with the broad educational opportunities provided by the school.

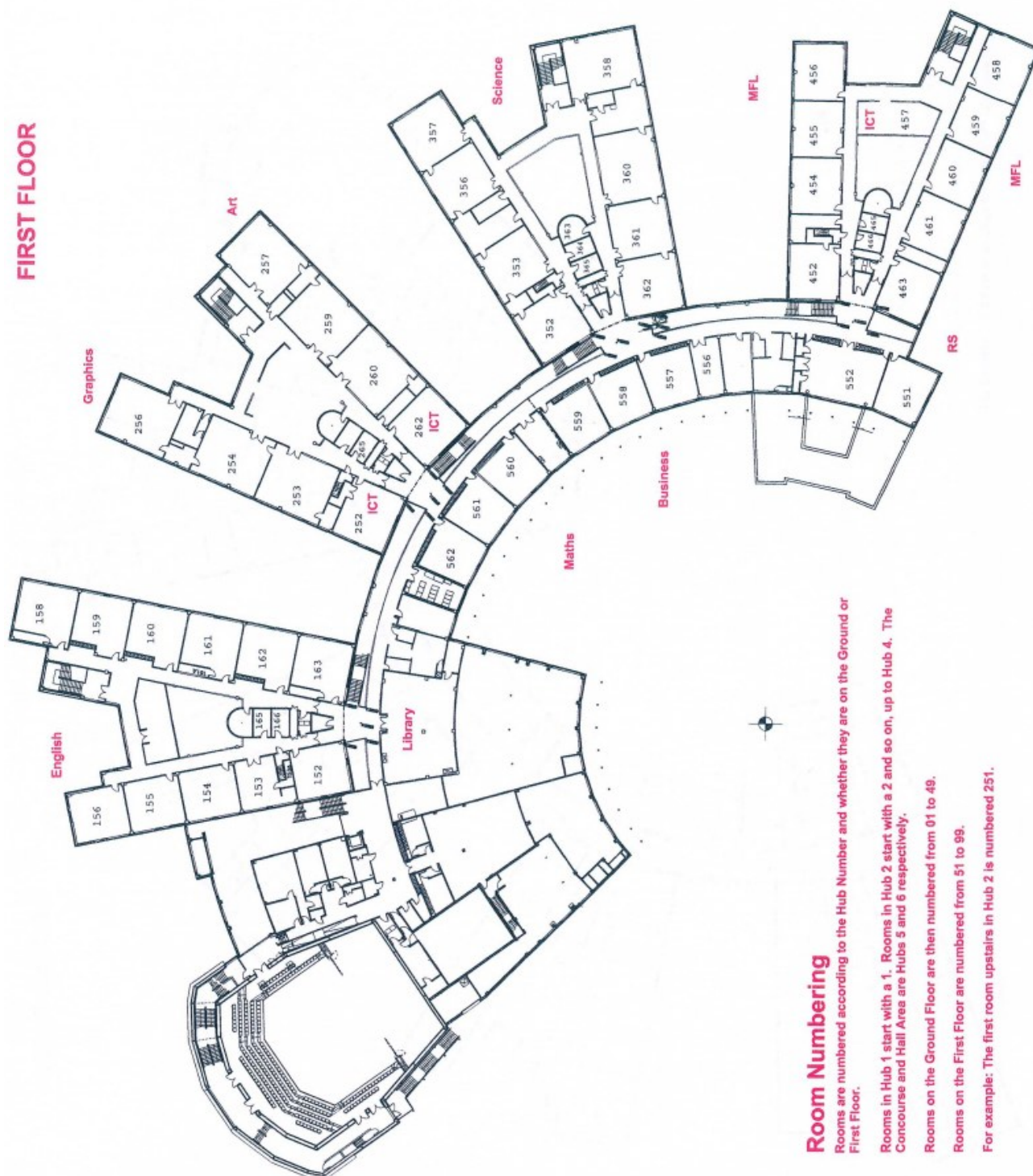
The School agrees to:

- Provide a disciplined and caring environment focused on effective teaching and learning.
- Provide opportunities for students to achieve their full potential as valued members of the school community.
- Provide a balanced curriculum and meet the individual needs of students.
- Keep parents and carers informed about general school matters and offer opportunities to become involved in the life of Langley Park School for Boys.
- Monitor students' progress and inform parents and carers by way of reports, and Parents' Meetings.
- Contact parents and carers when there is significant concern about a student's work, behaviour, dress, attendance or punctuality.

SCHOOL LAYOUT – Ground Floor



SCHOOL LAYOUT – First Floor



A-Z GUIDE

ACHIEVEMENT POINTS

The school operates an official rewards system. The aim is to reward all students in some way on a termly basis, seeking to recognise each individual student's efforts, both inside and outside the classroom. Achievement points are awarded for such things as achievement, improvement, progress, attendance and service. Departmental certificates and school certificates are also awarded as appropriate.

Instances of very good or poor behaviour will be communicated home to parents and carers on the same day the behaviour has occurred.

ADVERSE WEATHER CONDITIONS

The school has established procedures for dealing with school closure.

- The decision to close the school will be made by the Headteacher.
- The decision will be made by 7.00am at the latest.
- The decision will be communicated via the school website and email. Please check the website before sending your child to school.

However, please do not assume that if it snows, the school will automatically be closed. The school will only close if there is a health and safety concern for students and staff.

If during the day, weather conditions deteriorate, we will endeavour to contact parents and carers to inform them of an early closure via the website and email. Students will be kept informed of the decision and guidance will be given as to the next steps.

Langley Park School for Boys will always aim to remain open or partially open to minimise the disruption to students' learning however we need to consider how the weather conditions affect; the safety of students whilst on the school site, the public transport links and the levels of staffing available.

In event of poor weather, students should wear a suitable coat (with hat and gloves if necessary) and appropriate footwear.

AFTER SCHOOL ACTIVITIES

Langley Park School for Boys is proud of the extensive range of activities which are on offer throughout the year before school, at lunchtimes and after school. We would encourage all students to take part in an extra-curricular activity. A full list of activities on offer is available to view on our website. Please note activities and times may change from term to term.

It is the student's responsibility to inform parents and carers if they are attending an activity after school and to let them know what time they are expected home. Please discuss this and have a contingency plan in the event that there is a change to the normal routine.

ASSEMBLIES

Assemblies will take place once a week. Assemblies cover a range of themes, providing the opportunity to explore moral questions, values and attitudes as well as to celebrate achievements and enhance the personal and social development of the students.

ATTENDANCE AND PUNCTUALITY

It is a legal requirement that parents and carers ensure that students attend school regularly in order to make good progress with their learning, develop confidence in school work, build positive relationships and develop independence.

Reporting Absence

Parents and carers are asked to notify the school of absence by 8.45am on each day that the student is absent (unless the length of absence is known and indicated) either by contacting the Attendance Officer on 020 8639 4700 or via the My Child At School MCAS portal/app. Please clearly state the name of the student, their tutor group and reason for absence. We will telephone home for any student who fails to arrive and for whom we have not received prior notification of absence.

Medical or Dental Appointments

Appointments should be made outside of school hours. Where this is not possible, please notify the school in advance by email or a note in their planner. The student will need to see their Head of Year or Assistant Head of Year to sign an exeat. On the day of their appointment, students must 'sign out' at reception and 'sign in' if they return.

Exceptional Leave

The school does not grant permission for students to go on holiday during term time. However, if there is an exceptional reason for you to request a leave of absence for a student, you should contact their Head of Year who will forward the request for consideration.

Punctuality

Students are not allowed inside the school building before 8am. Morning registration will take place at 8.20am. Any student arriving after this time will be marked as 'late'. If a student arrives after the registration period, they must 'sign in' at reception.

Sickness

It is sometimes necessary for a sick student to be sent home. In such circumstances we require a parent or carer, or the nominated emergency contact, to come and collect the student from school. If a student is too ill to be in school, they are normally too ill to make an unsupervised journey home, though with older students we will exercise our discretion on this matter and communicate this with home.

BEHAVIOUR & SANCTIONS

A high standard of conduct is expected from all students at all times, including travelling to and from school. Our School Behaviour Policy clearly sets out our expectations for behaviour and the range of sanctions which will apply if students disrupt learning in the classroom or behave inappropriately around the school or in the local area whilst in school uniform.

Behaviour Curriculum in Classroom

You will see us:

Courtesy

- Make a positive entrance to the lesson – greet the teacher.
- Have eyes on the teacher when they are speaking.
- Remain silent for the register.
- Speak only when we have been allowed to by the teacher as part of learning.
- Thank the teacher as we leave.

Co-operation

- Arrive within 5 minutes of the bell.
- Come in and go straight to our seats.
- Arrive in correct uniform, shirt tucked in, coats off.
- Sit in our designated seat.
- Take out our equipment, book, and planner straight away.
- Start work in silence.
- Pack away when the teacher asks us to.
- Stand behind our places waiting to be dismissed.

Care

- Have all equipment required for the lesson – book, pencil case, PE kit, apron.
- Work with enthusiasm, concentration, engagement.
- Sit up straight.
- Write the title, date, classwork when we start our work.
- Take pride in the appearance of our work.
- Check uniform before leaving the lesson.

You won't see us:

Courtesy

- Talk when the teacher is talking or during silent work.
- Slump over/put our heads on desks.
- Make noises/deliberately distract others/call out/swear.
- Ask to use the toilet if we don't have a toilet pass.

Co-operation

- Arrive late.
- Throw things.
- Chew gum.
- Use mobile phones.
- Leave the classroom.
- Leave our seat without permission.

Care

- Produce careless work or give up on a task.
- Arrive without our books, pencil cases, planners, PE kit, aprons etc.
- Be unkind, rude, or disrespectful to other students or members of staff.
- Swing on our chairs.

Behaviour Curriculum in Corridors

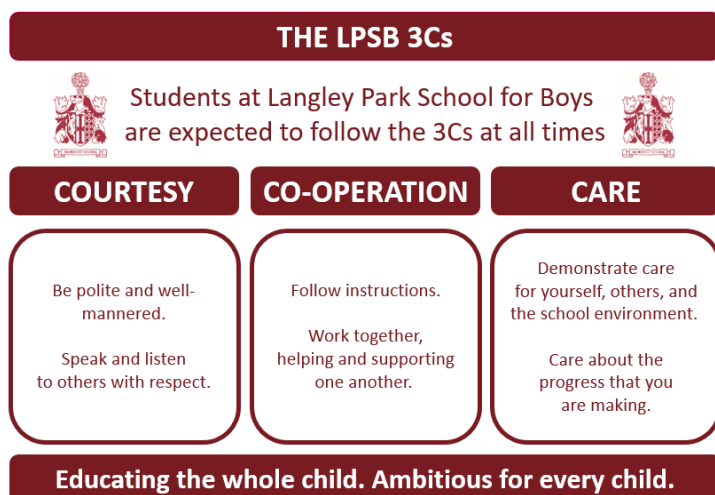
You will see us:

- Moving to lessons immediately – taking the most direct route.
- Walking sensibly and quietly with purpose, on the left of the corridor.
- Wearing the correct uniform – blazers on, shirts tucked in, coats off indoors.
- Smiling and acknowledging staff, being kind to others.
- Stopping when spoken to by a member of staff.
- Walking outside whenever possible.

You won't see us:

- Loitering, walking deliberately slowly or taking a longer route to our next lesson.
- Walking in a crowd, waiting for friends, escorting friends to lessons.
- Making physical contact with other students such as pushing, shoving, jumping on each other.
- Stopping/blocking the movement of people.
- Running.
- Being noisy.
- Walk away from staff when being spoken to.
- Arguing with staff when challenged.
- Hiding in the toilets.
- Eating/drinking.
- Bouncing/throwing balls.
- Playing in the playgrounds.
- Swearing.
- Chewing gum.

Expectations – The 3 C's



The principle being that these 3 C's can be applied to any situation within and around school or in their every day lives, providing good foundations and strategies to approach all situations.

In-class behaviour policy – Right To Learn (RTL)

We believe that every student has a 'right to learn' in every lesson at Langley Park School for Boys. Students that disrupt learning will be sanctioned and removed from the lesson using a three-stage approach.

R – Reminder or warning that a student's behaviour must change.

The students **Planner** will be taken as a visible warning that their behaviour is not good enough.

T – The student will be sent to stand outside the classroom for a **Time Out** to cool off for 2-3 minutes.

L – The student will **Leave** the classroom and work elsewhere. The 'on-call' teacher can be called to collect the student.



Sanctions include warnings, detentions, behaviour report, contact with parents and carers, meetings with parents and carers in school and community service. In very serious cases, internal isolation and internal or external exclusions may be used. Detentions given by a member of staff take priority over other in-school or out-of-school activities including rehearsals, team practices, games and clubs.

Please view our School Behaviour policy on our website : lpsb.org.uk/home/about-us/admissions-2/policies-school/

We strongly believe in focusing and rewarding students' positive actions in order to encourage and promote good behaviour. However, rules and sanctions are necessary to ensure that all students and staff can work in a safe, positive and calm learning environment.

Instances of very good or poor behaviour will be communicated home to parents and carers on the same day the behaviour has occurred via My Child at School.

BICYCLES

Students may cycle to school. The bike facility is located towards the back of the school and is locked during the teaching day.

Whilst as a school we will do our best to ensure the security of this facility, it cannot take responsibility for the loss of, or damage to, bicycles.

Please ensure that students' bikes are road worthy, they wear a bike helmet and have a bike lock. Students in year 7, working with Bromley Council have the opportunity to complete the Bike-Ability Course to promote safer cycling and road awareness.



BULLYING

Here at LPSB, our primary goal is providing a safe, inclusive, and respectful learning environment for all our students. Bullying is not tolerated in any form at LPSB, please view our Anti-Bullying policy: lpsb.org.uk/home/about-us/admissions-2/policies-school/

It is not acceptable for anyone to use derogatory terms at any time, in any context. This includes racist, homophobic language or language that is derogatory to students with special needs.

Students must be mindful that what they see as a 'joke' or as 'banter' may be offensive to others. Therefore, the simplest advice for people is to not say or do anything that could cause offence to another person.

If you have concerns, please contact your young person's form tutor in the first instance.

CATERING & FREE SCHOOL MEALS

Students may bring their own refreshments for break and lunchtime and/or use the Refectory facilities. Please could you ensure that students do not bring nuts or snacks from home that contain nut-based products. Energy-drinks of any type are not allowed.

Students may eat outside or in the Refectory, at lunchtime the Refectory operates a year group rota system. Initially for a short period of time, Year 7 students will have an 'early lunch', where they leave their lessons prior to the remainder of the school so they have the opportunity to use the Refectory and toilets whilst they are familiarising themselves with their new surroundings.

The school caterers, Innovate, operate a cafeteria system from the Refectory. Students can purchase a break-time snack and lunch, payment is made through a cashless tills system.

The school uses 'My Child at School' as a method for parents and carers to pay for school meals and snacks online.

Information on menus and the online payment system can be found on the school website.

Means-tested free school meals are available to all students attending Bromley maintained schools and academies whose families meet the benefits related eligibility criteria.

Eligible students' accounts are credited with a set figure each day which can be used to make purchases from the Refectory.

For the most up to date information and details of how to apply, please go to the Bromley website: www.bromley.gov.uk/FreeSchoolMeals

We advise you do this well in advance of the start of term in September.

CHARTER

The Langley Charter is a unique opportunity for us to celebrate and develop the whole young person here at LPSB. The Charter contains 50 activities for students to complete outside the classroom.

These include a commitment to extra-curricular sport and performing arts, community engagement, representing the school, taking part in school visits and involvement in outdoor education.

If a student completes 20 of these tasks, they achieve the Langley Charter, if a student completes 25, 30 or 35 of these tasks, they receive the prestigious Bronze, Silver and Gold Charter badges respectively.

The Langley Park School for Boys Charter

Educating the whole child

Beyond the curriculum 1. Belong to a school club for a year e.g. Science Club, History Society, Drawing Club 2. Attend a club, society or team outside school for a year e.g. Cadets, Scouts, football 3. Read 25 books in a year 4. Visit your local library 5. Visit an art gallery or exhibition 6. Visit a museum or historical site 7. Participate in a STEM Activity (Science, Technology, Engineering, Maths) 8. Learn a new skill e.g. baking, cooking, origami, bird watching Represent your school 9. Take part in a whole school event e.g. Science Week, Pi Day 10. Take part in an inter-form event 11. Take part in a public speaking event e.g. Balloon Debate, Pitch Perfect 12. Help out at another school event e.g. Robot Day, The Big Draw, European Day of Languages 13. Take part in an assembly to your year group Langley citizenship 14. Achieve at least 97% punctuality and attendance 15. Show your understanding of the three Cs and achieve 20 achievement points in a year 16. Learn about resilience and mindfulness 17. Be a guide at Open Evening 18. Act as a leader e.g. sports captain 19. Have your work on display in school 20. Deliver a presentation to your tutor group 21. Mentor another pupil Sport 22. Participate in a sports day event e.g. athletics, softball 23. Take part in a school sports fixture e.g. rugby, cricket or hockey match 24. Represent the school at sport across the whole season (at least 5 matches) 25. Represent the school at two different sports across the whole season 26. Take part in 30 minutes of physical activity at least three times a week 27. Regularly attend a sports club for at least one session per week 28. Take part in a sports event outside school e.g. ParkRun, sponsored bike ride	Creative and Performing Arts 29. Perform or provide technical assistance at a concert or school show e.g. Whole School Musical, Showcase, Dance Show, Autumn Concert, Bandstand Live 30. Sing at the Christmas Carol Concert and Festival Concert 31. Participate in a performing arts club or group e.g. Drama Club, Dance Club, Cantabile, Wind Project, Wind Ensemble 32. Learn to play an instrument in or outside school, or attend Lamda lessons 33. Perform or provide technical assistance at a performance or show outside school 34. Visit the theatre or a concert Outdoor Education 35. Attend Year 9 Dover Camp 36. Attend Borrowdale Camp or visit Youlgreave 37. Climb a mountain or scramble through a gorge 38. Cook on an open fire 39. Ride a horse School trips and visits 40. Attend a school day trip or field trip 41. Attend a school residential trip 42. Attend 5 different school day trips 43. Write a report about a school trip for your teacher / class / Headteacher's newsletter Community engagement 44. Support a community event e.g. LPSB Christmas Food Bank 45. Make a contribution to the local community e.g. volunteer for a charity event 46. Help to raise money for a charity e.g. through sponsorship 47. Take part in an environmental activity or event 48. Spend a day with someone you know at their workplace 49. Visit a college, university or attend a lecture held by an outside professional 50. Take part in an event with another school
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To complete the **Langley Charter** you need to complete at least 20 tasks from the list.

Additionally, to gain the **Bronze, Silver or Gold** awards you will need to complete **25, 30, 35** respectively.

CHEWING GUM

Langley Park School for Boys has a total ban on chewing gum anywhere on the school premises.

CHILD PROTECTION

Because of day-to-day contact with students, schools are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop.

We recognise that all adults, including temporary staff, volunteers and governors, have a full and active part to play in protecting our students from harm, and that the student's welfare is paramount.

All staff believe that our school should provide a caring, positive safe and stimulating environment that promotes the social, physical and moral development of your young person.

Parents and carers should be aware, therefore, that when it appears to a member of school staff that a student may be at risk, the school is required, as part of Local Child Protection Procedures, to report their concerns immediately to the Bromley Safeguarding Children Partnership.

COMMUNICATION

We attach great importance to working closely with families in order to support students on their school journey.

Contact Details

Wherever possible, parents and carers will be informed in cases of emergency. It is therefore essential that the school should always have up to date contact telephone numbers. Please include the work and/or mobile numbers of all parents and carers, together with the telephone number of additional relatives or close family friends willing to look after the student in such circumstances. Please inform the school immediately should these contact details change.

Contacting Us

Good communication between home and school is crucial, so we encourage parents and carers to contact us as necessary. Information can be passed to us via the Student Planner, or by contacting the School Office by telephone, letter, or email office@lpsb.org.uk. Members of teaching staff are usually in lessons and therefore it may take them some time to reply. Except in cases of emergency, senior staff are never available for consultation without appointment.

If you should need to get a very urgent message to a student then please contact reception, who will be able to convey this for you. This should be an option only in extreme emergencies.

Emails/Letters and Updates

Letters can take two forms. The first is a letter sent from a member of staff directly to a parent or carer concerning an individual student. The second are those sent to a selected group of students, such as a year group or the whole school. Most letters home will be sent via email, as this ensures you receive letters sent by the school as soon as they are available and ensures that letters do not get lost or damaged. If a reply is required it will be clearly stated.

Newsletters

We publish a weekly newsletter to students, parents and carers, staff and governors. This is published on Friday, emailed home and available to view on the website.

Parents' Evenings

These evenings are held once a year and allow you to meet the subject teachers either in person or online. You will be able to book your own appointments via our online booking system. You will receive further information in advance of the Parents' evening.

Tutor Evenings

We hold a Tutor Evening, early in the academic year, for Year 7 parents and carers to meet your young person's tutor to discuss how they are settling in to secondary school.

Parents' Information Evening

In person or online evenings, on a variety of topics, are held at key points during your young person's education during the academic year. Parents and carers will receive further information when relevant.

Student Planner

Every Student is issued with a Student Planner. This provides a means of quick communication between the school except for matters which are personal or lengthy. Parents and carers are asked to familiarise themselves with the Student Planner, (useful for monitoring homework and any detentions set) sign each week and to check that it is maintained properly. Lost Student Planners can be replaced at a cost of £5.

CURRICULUM

At Langley Park School for Boys our curriculum is based on our ethos of 'Educating the Whole Child, Ambitious for Every Child' and we aim to create intelligent, articulate, well rounded citizens, who are active in the local, national and global community and who become lifelong learners.

Our academic expectations are for every student to reach his or her potential whilst also 'going the extra mile' to take full advantage of the sporting, cultural, creative, spiritual and artistic

opportunities that our curriculum provides. In short, we seek to educate the 'Whole Child' and develop the cultural capital of all of our students through a broad curriculum which provides opportunities for learning both inside and outside of the classroom.

Students will receive a timetable for the week with 25 different periods. Each period lasts for 60 minutes. In Year 7, students study Art, Design & Technology, Dance, Drama, English, Food Technology, Games, Geography, History, ICT, Maths, Modern Foreign Languages*, Music, PE, Religious Studies and Science.



*In Modern Foreign Languages lessons, students study either French or German, allocated by the school. Requests for a specific language can be made in writing by the parent/carers but cannot be guaranteed.

The National Curriculum sets out the programmes of study and attainment targets for all subjects. Within their timetabled lessons, students will cover the National Curriculum as a minimum, and follow the curriculum maps published on the school's website. Students will also have 1 hour of PSHCE each fortnight, where they will cover topics such as friendships, budgeting, careers, personal safety and health.

We know that reading is vital for all of our students. In their morning registration period each day, students will read an age appropriate novel with their tutor group and are expected to have their own private reading book with them at all times.

DATA PROTECTION

Impact Multi Academy Trust is the Data Controller for the purposes of the Data Protection Act 1998 and General Data Protection Regulations 2018. This means that the School is responsible for making decisions about how your personal data will be processed and how it may be used. We use your personal data to support teaching and learning, monitor student progress, provide online resources, provide appropriate pastoral care and assess how well the school is doing on the whole.

This information you provide will be treated confidentially at all times. The data you provide may be disclosed to third parties to provide services such as:

Schools that the students attend after leaving us. Our Local Authority. The Department of Education. Exam Boards. Health Authorities and Police to perform tasks in the public interest.

Specific details regarding the use of data collected in each category will be available from the School website. Secure safeguards apply to both physical and computerised held data, and only relevant school staff can access your information.

ESSENTIAL EQUIPMENT

The School provides all text books and exercise books necessary for lessons. You will need to provide a large, strong bag, big enough to hold A4-sized exercise books. It is beneficial for Sports Kit to be carried in a second bag. Also a pencil case containing the following items:

Pens (ink rollerball or cartridge pens)	Eraser	School safety scissors
Glue stick	Protractor	D&T Apron
Pencils	Pencil sharpener	Reading book
Pair of compass'	Coloured pencils	
Ruler	Calculator (Casio FX-85GTCW)	

Students must take good care of all of books and ensure that they bring this equipment with them to **every lesson. It is the students' responsibility to bring the correct books for the day's lessons and any necessary additional requirements such as correct sports kit.**

FEEDBACK AND ASSESSMENT

Teachers monitor student progress throughout lessons and through reviewing homework and assessments. Students receive regular feedback to enable them to make progress. This may be verbal or written. Frequent opportunities are taken within lessons to provide immediate verbal feedback. Feedback also includes written comments, which recognise the strengths of a piece of work and identify ways of improving in a constructive way. Methods of feedback are subject specific and maintain consistently high expectations of student productivity, progress and presentation throughout the school.

Students are assessed both formatively and summatively at key points in units of study. Both formative and summative assessments are used to inform reporting data shared with parents and carers.

FIRST AID

We have a team of trained first aiders who can be contacted via reception during the school day. There are first aid kits located around the school and in key areas, for example, Sports Centre, DT classrooms and Science Labs. If a student sustains a minor injury or requires treatment during break or lunch time they should report to reception or speak to a member of staff on duty.



FRIENDS OF LANGLEY PARK

The Friends is the Langley Park School for Boys PTA. Like all PTAs we organise events to raise funds for extras in different school departments which are not financed by the school budget. The main event that we run is the popular Christmas Craft Market in November/December. We also support many events organised by the school:

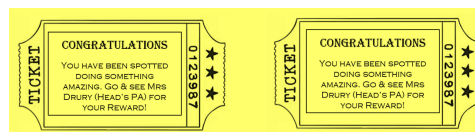
- Supplying refreshments for parents' evenings
- Running the bar for exciting showcase nights
- The incredibly popular 'Doughnut Day' in February
- Ad hoc school and community events; we provide assistance with theatrical events like Show Nights and the Community Choir
- Second hand uniform sales throughout the year

We are a friendly group of parents and carers who meet regularly each term to plan events and organise volunteers. There are lots of ways to get involved, whether regularly, or just once or twice a year. Our emphasis is on enjoying being part of the team as well as raising money. Elections of office bearers take place at our Annual General Meeting in October, to which everyone is welcome. Please come along and join us either at the AGM, one of our regular committee meetings, or to volunteer at one of our events. For information on how to get involved, or to be added to our volunteers mailing list, please contact us lbsbvolcoordinator@lbsb.org.uk

For more details visit the school website [INFORMATION/FRIENDS](#)

GOLDEN TICKETS

Students spotted doing something amazing are awarded with a Golden Ticket which can be exchanged for a chocolate or sweet treat. Once every term all the winners names are put into a draw for the chance to win a chocolate bouquet!



GOVERNANCE

Langley Park School for Boys is part of the Impact Multi Academy Trust. The Trust Board of Impact Multi Academy Trust oversees the strategic direction of the Trust.

Each school within the Trust has a Local Governing Body which works in partnership with the individual Headteachers and staff and oversees the management of the school. The Local Governing Body includes representatives from parents, teaching and support staff and members of the local community.

A list of the current members of Langley Park School for Boys' Local Governing Body, along with contact details, is available from the school or on the school website.

HOMEWORK

All students are set homework in all subjects. Parents and carers can assist by monitoring their homework: the quantity, quality and the time taken, as well as supporting with organisation and by providing a suitable, quiet place where students can work uninterrupted. Not all homework will be written; some may require research, revision, learning or reading. It is the responsibility of the student to record the homework set clearly and accurately, with a due date in their Student Planner.

If a student has difficulty completing a particular piece of homework, they should speak to their subject teacher. This is not an excuse for failing to complete the homework. If there is any other reason for the homework not being completed, parents and carers are asked to inform the subject teacher by writing a note in the student planner.

ICT – Acceptable Use Policy

As detailed in the "Internet and Electronic Mail User Agreement and Parental Permission Form" the following activities are **NOT** permitted:

- Running programs not installed by LPSB staff.
- External storage devices (USBs, external hard disks etc) are not permitted onsite and will not attempt to plug these into any school owned device.
- Attempt to install any software onto school ICT systems unless instructed to do so by the Trust IT Network Manager or Headteacher.
- Sending or displaying offensive messages or pictures.
- Accessing undesirable material such as pornography.
- Violating copyright laws.
- Using another student's password.
- Accessing another student's folder, work or files.
- Intentionally wasting limited resources.
- Employing the network for commercial purposes.
- Divulging passwords.
- Using racist, sexist, homophobic, violent or abusive language in emails or other Internet activities.
- Knowingly introducing a virus onto a school system.
- Publishing defamatory and/or knowingly false material about the School, students or members of staff on social networking sites.

A comprehensive list of permissible conduct is shown in the current Online Safety Policy on the School website.

The user must respect the Acceptable Uses Policies of any network that they access.

The user should only print essential resource material, and should always check the length of the article before printing.

Contravention of these rules may result in the suspension or complete withdrawal of the student's access to the Internet and email facilities. Further action may also be taken.

PLEASE NOTE THAT THE USE OF THE INTERNET AND EMAIL WILL BE MONITORED

ICT – Access to Remote Learning

At Langley Park we use Microsoft Teams to enable students to participate in remote learning.

Teams is a fully secure online app available within our school community and is accessed and downloaded through your child's Office 365 account using their school username and password. As it is hosted within the school online environment the Teams app sits within our firewalls and cannot be accessed by individuals outside our community.

Students accounts will be set up with access to only the basic required features and in line with both our E-Safety and Safeguarding Policies available to view via the website.



INSURANCE

All UK based school activities are insured through the Education Funding Agency's Risk Protection Arrangement (RPA) and the emphasis here is on claims that can be made where there is fault or negligence. Clearly, this would not cover personal accident or injury to a student where there was no fault or negligence on the part of the school or any other party. The school arranges additional insurance for overseas trips details of which are available on the school website. Parents and carers may also wish to take out further insurance for their young person against accident or personal injury as a general precaution, particularly if they are enthusiastic at sports. Parents and carers should also be reminded that students' personal possessions are not covered on the school insurance.

JEWELLERY

Students may wear wrist watches but should not wear any other item of jewellery, including earrings or studs, even if not normally visible.

LIBRARY

The library is open at lunch time daily for student use. Space is limited and therefore students may not be able to use this facility if it is already full. Students may also use the library after school until 4pm. It provides a place for students and staff to carry out research, complete homework, study or read quietly. Students may borrow a maximum of 2 books at any one time. The librarian is available to provide assistance and supervise the use of this area.

LOCKERS

All students are provided with a locker free of charge. Students must provide their own padlocks. The majority of students have combination code locks to eliminate the risk of keys being lost or misplaced. Lockers must be emptied and will be checked by the form tutor at the end of each term.

LOST PROPERTY

In the first instance students should try to return to the place they last had the item and try to locate it. Then visit reception. The reception team make a huge effort to send messages to students for items that have been clearly named. If items are not reunited with their owner then the Lost Property Office is located in Hub 1, by the rear stairwell. The opening hours (lunchtimes) are clearly displayed on the door.

MEDICATION

Students that require an EPIPEN or Asthma inhaler should carry and administer these medications themselves, if they are able to, in the presence of a staff member. A Healthcare Plan must also be completed.

The school holds a supply of EPIPENS and Blue Salamol Inhalers which are kept in the medical room for emergency use.

Staff are not authorised to give any non-prescribed medicines to students. In some cases, medicines can be looked after in the medical room if required and it is the responsibility of the parent or carer to ensure that the medicine stored is in date. Medication should be taken at convenient breaks as far as possible.

MINIBUSES

The school owns modern minibuses which are used regularly to transport students on school trips. These have forward facing seats fitted with individual seat belts. The minibuses are regularly serviced and meet all current legal specifications. The school carries a full and comprehensive insurance policy providing protection for staff and students.

MOBILE PHONES

Mobile phones must not be seen or heard in school and the school is not responsible for any theft or loss

Students who are seen with a mobile phone or earphones will face the following sanctions:

This is applicable from 8.15am – 3pm anywhere on the school site.

1st offence – The student's phone will be confiscated by a member of staff and delivered to reception. Students will be able to collect their phones between 3.15pm and 5.30pm each day.

LPSB reception staff will log each incident on Bromcom so parents receive notification through MCAS.

Further offences – The student's phone will be confiscated by a member of staff and delivered to reception. The student's parents will be notified by email that they must come to school and collect the phone at their earliest convenience.

LPSB reception staff will log each incident on Bromcom, check the number of occurrences and contact parents if collection is required. Parents can collect phones between 3.15 and 5.30pm daily.

Exceptions to these actions must be discussed with the Headteacher, Deputy Heads or the Assistant Headteacher (pastoral).

Students who refuse to hand over their phones:

In a lesson the on-call teacher must be contacted to remove the student as an L on the Right To Learn policy.

Around school (including break and lunchtime) – Inform the HOY, AHOY or AHT (pastoral) – follow up is essential for the success of the policy. Sanctions would be issued at this point.

Phones will be confiscated by the pastoral team or SLT – this will escalate to the Headteacher as and when required. Continued refusal to cooperate will result in internal seclusion and possible fixed term exclusion from school.

Phones containing illicit content

Concern	Action – depending on what is discovered
Phones containing images or videos captured during the school day	Ranges from – Official detention (parents informed) to fixed term exclusion
Students that are caught taking pictures or photographing during the school day	
Students that are caught taking pictures or videoing acts that bring the school into dis-repute	
Students that are caught with illegal content	The police will be informed, and the school will determine if further action is required.
Students refusing to open their phone to allow a search to take place	This will be escalated to the Headteacher or the police (if appropriate) as and when required. Further sanctions will be issued.

MUSIC TUITION



Instrumental lessons for individual or small groups are available for strings, woodwind, brass, percussion, keyboard, piano, guitar and singing. Further details, including charges, are available from the Music Department. Please contact Mr Bullen, Head of Music by email dbullen@lpsb.org.uk

MY CHILD AT SCHOOL—MCAS



Parents and carers will receive instructions on how to download and sign up to the 'My Child at School' portal and app. This allows you to see information about your young person and is the method of payment for school meals, trips and expenses. This portal has details about timetable, attendance, achievement and behaviour points, assessment information, reports and any school announcements.

At reporting time, you will also be able to access the latest progress report. Currently this information is available online only and not through the app.

ONLINE SAFETY

Keeping students safe online is taken very seriously and requires both school education and support from parents and carers. We therefore provide a range of online safety educational programmes for students such as assemblies, lessons and more. We also provide information and guidance for parents and carers from time to time.

We remind parents and carers of the age restrictions for students to have certain social media accounts and of the need for privacy settings and locations services to be set appropriately.

Online safety is covered as a vital topic as part of a spiral curriculum in computing lessons throughout all key stages. Online safety also features as a consistent element of the PSHE curriculum for all year groups.

TOP TIPS

For Internet Safety

Stay anonymous! ◆ Use another name or a nickname ◆ Keep your address a secret ◆ Don't say where you go to school ◆ Only give your phone numbers to people you actually know ◆ Make sure you don't give ANY clues about yourself	Privacy! ◆ Always make sure your settings really ARE private so YOU choose who can see your account ◆ Don't give out any personal details ◆ Don't discuss your problems online ◆ If you think your account's been hacked, report it and change it
Think before you post Don't post before thinking CAREFULLY and ask: ◆ Is it offensive? ◆ Could it affect your future employment? ◆ Would you be happy for your parents or family to see it?	Passwords ◆ Keep your password secure and change it regularly ◆ Don't use your name or anything easy to guess ◆ Don't share it with ANYONE, even your friends ◆ Use a mixture of capitals, numbers and special characters ◆ If in doubt CHANGE IT!
Remember... ◆ NOTHING is private ◆ Don't say anything you wouldn't say in real life ◆ Don't post other people's photos ◆ NEVER post invitations unless you are absolutely sure they will only be seen by a closed group	Are they real? ◆ Do you know this 'friend' in real life? ◆ Are you REALLY sure it's their account, not someone pretending to be them? ◆ Remember: some people are VERY clever at pretending to be someone they're not!
Feeling uncomfortable ◆ DON'T reply to trolls or people making unkind comments ◆ Don't be afraid to 'unfriend' or block people who upset you ◆ Do REPORT people if necessary	Believe NOT! ◆ Don't fall for it - things aren't ALWAYS what they seem! ◆ Everyone exaggerates - you probably do it as well! ◆ Remember: most people only tell you the good bits! ◆ Don't be fooled by 'free' offers!

Be Safe! Be Sure! Be Smart!

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PE & GAMES

When there are issues with illness or injury which may hinder participation in PE/Games lessons parents are asked to write a note of explanation in the student planner. In these cases, students are expected to bring their PE/Games kit with them to all lessons so that they can take an active role in the lesson. This is designed to:

- Increase participation, physically and cognitively.
- Make kit requirements simple.
- Maximise teaching and learning.

The department considers that if a student is **fit for school** they are **fit for sport**. Many injuries and illnesses mean that it is impossible to take a full active part in lessons but the teacher in charge of the lesson will expect the pupil to change for the lesson and will find suitable activities for him to do; this could include coaching, umpiring/refereeing, taking part with limited movement or working with a different group on an appropriate activity.

The only exception is a note from a doctor; however, the **PE staff will make decisions based on their professional judgement, experience and individual circumstances**. Please contact the Director of Sport if you require clarification or to discuss individual cases.

PEDESTRIAN SAFETY

Parents and carers driving to school by car are required to stop or park well away from the crossroads at South Eden Park Road and Hawksbrook Lane – the access road to the school.

This area is extremely dangerous during the periods before and after school and regrettably inconsiderate driving and parking has led to accidents.

It should not be necessary to drive into Hawksbrook Lane and ON NO ACCOUNT should parents and carers drive through or reverse into the school entrances or use the staff car parks.

PERSONAL PROPERTY

Students should not bring large sums of money, expensive clothing or valuables of any kind to school. The school cannot accept responsibility for lost, missing or stolen property of any kind. It is important that clothing, school bags, instruments, and other property should never be left unattended anywhere in the school buildings.

REPORTING TO PARENTS

We will keep you informed of your young person's progress in the following ways:

- A parents' and carers' evening meeting with your young person's subject teachers to discuss progress, attainment and commitment to learning once a year.

- Achievement points, behaviour points and attendance information can also be accessed through 'My Child at School'.
- Termly progress report (full report once a year) which will include the following:

TABLE OF CONTENTS	
Subject	Name of the Subject.
Subject Teacher	Name of the young person's main teacher.
Attendance	% of lessons attended in that subject.
Positive Behaviour	number of positive points received in that subject.
Negative Behaviour	number of negative points received in that subject.
Attitude to Learning	Score between 1-5 (1 being significantly above expectation, 5 being significantly below expectation) in the young person's attitude to their studies in the subject.
Behaviour	Score between 1-5 (1 being significantly above expectation, 5 being significantly below expectation) in the young person's behaviour in the subject.
KS4/ KS5 Assessment	The level or grade attained by the young person in their most recent assessment
KS4/ KS5 National Tar-	The level or grade the young person is expected to attain based on their SATS/
KS4/KS5 Working To-	The level or grade the teacher expects the young person to attain at the end of
wards level	the course if they follow their current trajectory.

Report explanation/Key for numbered columns:

Key Col-our	#	Attitude to Learning	Behaviour	Working to-wards Level	Most recent As-sessment level
Signifi-cantly above expecta-tion	1	I consistently show all of the characteristics of the 3Cs as an 'ambitious learner' in every Langley Lesson. I lead the learning in the classroom. I seek challenge and independently extend my learning outside of the classroom. I go above and beyond!	I am an ex-emplary stu-dent	2 grades or levels above National baseline level for their age group	2 grades above Na-tional baseline level for their age group
Above expecta-tion	2	I am fully engaged in all Langley Lessons and actively listen at all times. I am always focused in lessons, follow the 3Cs and complete all of my work to a high standard. I am always looking for how to improve my work, listening to teacher feedback and applying improvements inde-pendently and to a high standard. I always have a positive attitude in lessons and am determined to try the most challenging tasks. I have a positive influence on the learning of others, engag-ing in discussion and showing empathy to others	I always fol-low the school be-haviour cur-riculum in the class-room	1 grade or level above National baseline level for my age group	1 grade above Na-tional baseline level for my age group

Meeting expectation	3	I am engaged in Langley lessons and actively listen consistently. I am focused in lessons, follow the 3Cs and complete my work to a good standard. I want to improve my work, and will listen to teacher feedback and make improvements when prompted. I have a positive attitude in lessons and am determined even when tasks get challenging. I am enthusiastic, I engage in discussion and can show empathy to others	I follow the school behaviour curriculum and respond quickly to feedback	On National baseline level for my age group	On National baseline level for my age group
Below expectation	4	I am sometimes disengaged in Langley lessons but do try to listen. I can focus in lessons but my work isn't always to the best standard and doesn't always show the expected 3Cs. When prompted by the teacher, I want to improve my work, and respond to feedback but this may not be in as much detail as I'm capable of. I sometimes give up when tasks get hard or I get stuck, I can show a lack of effort. I am usually polite and can engage in discussion if prompted	I try to follow the school behaviour curriculum but may sometimes show a poor response	1 grade or level below National baseline level for my age group	1 grade below National baseline level for my age group
Significantly below expectation	5	I am regularly disengaged and do not always try to listen. I do not focus in Langley lessons, am often off task or produce work of a poor standard. The teacher has to frequently prompt me to improve my work and remind me of the 3Cs. I don't always respond to feedback or I give up. I often give up if I find a task hard or I get stuck	I regularly have a negative impact on the learning of others as I don't follow the school behaviour curriculum. I often show a poor response by being sent out from lessons	2 grades or levels below National baseline level for my age group	2 grades below National baseline level for my age group

Please do not hesitate to contact the relevant department, Form Tutors or Head of Year at any point during the year if you have any concerns.

SCHOOL FUND

The School Fund is exclusively applied to the education of all students at the school and exists to provide facilities and resources not normally provided by the Department for Education.

Parents and Carers are asked to consider making a voluntary contribution of £120 a year via subscription. Our students derive considerable extra benefits from a generously supported school fund, we thank you for considering donating. Please see letter and form in the admissions documents on how to contribute and how to gift aid your donation in order to increase the value of your giving without extra cost to yourselves.

SPECIAL EDUCATION NEEDS AND DISABILITY —SEND

Some students will experience a special educational need at some time in their school journey.

Of these, only a small percentage will require additional support to enable them to experience success. If we believe that your young person needs additional support we will contact you to discuss our concerns. If you feel that your young person may have special educational needs then please contact the school and ask for advice.

Students with identified special educational needs and disabilities are placed on the SEND register. Close liaison between the SENCO, Teachers and Teaching Assistants is often sufficient. Some students have an Education Health and Care Plan (EHP), where an official statement of need and provision is issued. School liaises with parents and carers in the placing of students on the SEND register.

The SEND department works to support student access to learning across the curriculum. Where a student is not making expected progress, our aim is to provide targeted support and intervention that will enable them to maximise their skills and independence in the classroom. This may include additional support in the classroom and/or short block of specialist intervention to help support identified significant need.

SPORTS TEAMS

Langley Park School for Boys has a proud sporting tradition, and we try to involve as many students as possible in the sporting life of the school. Students selected for school squads are expected to make a commitment to after school training and Saturday morning matches.



STUDENT VOICE

The educational journey that students' experience during their time with us needs to be positive. Not only in terms of the education on offer, but the memories that individuals create and carry forward into adulthood. Students' opinions are valued and carefully considered. As a school we invest in actively seeking these opinions from the students with a view to enhancing their experience.

STUDENT PLANNER

Every student will be issued a student planner at the start of the academic year. Form Tutors check the planners each week, parents and carers are encouraged to use this to communicate with the school, and are expected to check their young person's homework commitments and progress before signing the planner on a weekly basis.

SUBSTANCE MISUSE

Langley Park does not permit the possession, use or supply of any illegal or unauthorised legal drug within the school boundaries. This includes on or near the school premises, within the school day, on school trips, residential visits and at school events.



This is not an exhaustive list – any item that could disrupt learning or cause harm can be deemed a prohibited item. Students should only bring to school their equipment for lessons.
*Medication must be disclosed to the medical coordinator, with parental consent given and the majority of medications will be kept at student reception for dispensing.

*This is not an exhaustive list—any item that could disrupt learning or cause harm can be deemed a prohibited item. Students should only bring to school their equipment for lessons. *Medication must be disclosed to the medical coordinator, with parental consent given and the majority of medications will be kept at student reception for dispensing.*

Smoking and Vaping

Smoking and Vaping is illegal on site. Students who smoke or vape in school, in the immediate vicinity of the school or in school uniform outside of school or on school activities eg. trip and visits, will be sanctioned. Students must not bring cigarettes, e-cigarettes, vapes, tobacco, lighters or other equipment associated with smoking into school. Any such items will be confiscated and disposed of, parents and carers will be informed.

Alcohol & Energy Drinks

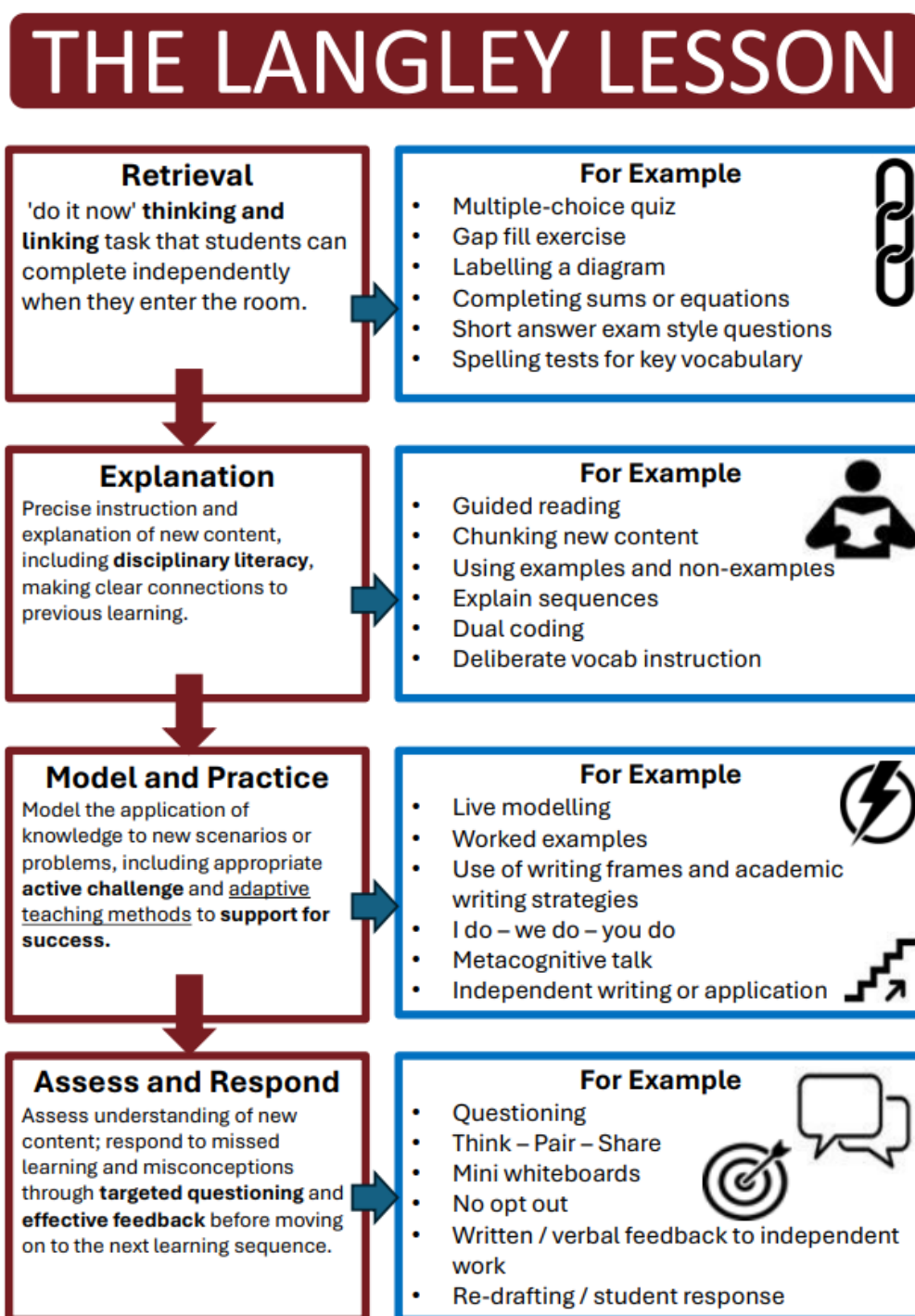
The drinking of alcohol is not permitted nor should students be in possession of alcohol or under the influence of alcohol whilst taking part in school activities. Alcohol found in the possession of students who are in the care of the school will be confiscated and disposed of and any student who consumes alcohol on school premises or on school activities or who gives it or sells it to others will be either internal or externally excluded from school. High caffeine/energy drinks must not be brought to school and should not be consumed before attending any school activities. They will be confiscated and disposed of.

TEACHING & LEARNING

Langley Park School for Boys is committed to providing every student with a high-quality education. We ensure that each student has access to a rich and rounded curriculum and has the opportunity to develop, to excel and to achieve their full potential.

Seating Plans will be used to best support students with their learning and teachers will enforce high and consistent expectations regarding equipment, behaviour and presentation of work.

Learning in the classroom will follow the four-stage process of the Langley Lesson: retrieval, explanation, model and practice, and assess and respond. In practice this means:



TRIPS & VISITS

During the course of their education, your young person is likely to take part in school trips and visits. To comply with legislation regarding these events, we need to have the following on record:

- Your written permission to allow your young person to take part in the trip or visit.
- Your up-to-date contact details, including an emergency contact.
- The current medical status of your young person.

For day trips/visits and sports fixtures we need to collect all information requested in the admissions forms which will be sent to you for completion. You will always receive details of any trip your young person is involved in and have the final say concerning their participation. For paid day trips, we will ask for your consent to your young person to attend the trip as part of the payment process. For free day trips/visits we will rely on the blanket consent to trips provided as part of the admissions forms unless otherwise advised.

Trips which are overnight, overseas or hazardous (including sports fixtures) require separate paperwork, which will be sent to you prior to the trip occurring.

The school uses 'My Child at School' – MCAS for parents and carers to pay for school trips, meals and other school expenses online. The details will be issued to you before the start of the term in September.

If any of the information you provide changes, it is your responsibility to inform us of the changes as a matter of urgency.

UNIFORM

We attach great importance, as parents/carers do, to the smart appearance of students both on school premises and when travelling between home and school. Uniform is compulsory for years 7-11 and it is school policy to refuse to admit students who are not dressed in accordance with the arrangements set out below. Students who are dressed incorrectly may be sent home to change.

The wearing of jewellery, e.g. rings, studs or earrings, is forbidden and we count on your support in seeking to limit unconventional styles of haircut and fashion. Styles and variations are constantly changing and cannot be foreseen. Extreme haircuts are not permitted. We are particularly strict on enforcing our footwear regulations and do not permit the wearing of trainers.

Compulsory Items

School Uniform

- School blazer [maroon] with crest in years 7–10. (Plain black blazer in year 11)
- Plain white shirt
- Plain dark grey or black trousers
- Plain black leather shoes
- D&T Apron
- School tie years 7–10
(Black tie in year 11)
- Black or dark grey socks



Games & PE Uniform

PE Kit

- PE T-shirt (white with maroon trim)
- PE/Games shorts (navy/dark blue)
- White socks
- Trainers

Games Kit

- Rugby jersey (maroon, reversible)
- Rugby shorts (navy)
- Rugby socks (maroon and white stripes)
- Studded boots (rugby or football are fine)
- Trainers

Additional Items (optional)

- Gumshield/mouthguard—recommended for Rugby & Hockey lessons
- Shinpads—recommended for Hockey lessons
- Maroon pullover with school crest

The following items can be purchased as additional kit for extra-curricular sport, and can be worn as extra layers in lessons (at teacher's discretion)

- Navy PE shorts (can be purchased as an additional pair of shorts for use in PE lessons only)
- Navy tapered tracksuit bottoms
- Navy ¼ zip track top
- Waterproof jacket

School Uniform Shop

The Langley Park School for Boys Uniform Shop is our appointed school outfitter and is located on the school campus. Please ask reception for directions.

TERM TIME opening days/hours

TUESDAY and THURSDAY only, 12 Noon – 2pm

SATURDAY 10am – 12 Noon

SUMMER HOLIDAY opening days/hours

MONDAY—FRIDAY, 10am—2pm

Thursday 23rd July to Wednesday 2nd September 2026

SATURDAY 10am—12 Noon

25th July and 15th, 22nd & 29th August 2026

Closed Sundays and Bank Holidays

We operate an appointment system for incoming year 7 students during the summer holiday period only, along with our click and collect service.

To book an appointment please visit:

<https://sturdyclothingcompany.setmore.com/langleyuniform>

Alternatively, you can visit the website: www.sturdyclothing.co.uk/langley and click on the Opening Times & Info button to book an appointment.

For other enquiries please contact us: langley@sturdyclothing.co.uk or telephone: 07763 151384

Parents and carers should discount any information indicating that variations on uniform requirements are acceptable. If any parent or carer is in doubt as to what is acceptable, please contact the school.

Items of clothing which have been outgrown but not outworn are always welcomed by The Friends of Langley Park (the School's PTA) and may be left at reception at any time for re-sale at various functions, including parents' meetings throughout the year.

EDUCATING THE WHOLE CHILD. AMBITIOUS FOR EVERY CHILD.

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Langley Park School for Boys

South Eden Park Road

Beckenham

BR3 3BP

Telephone: 020 8639 4700

Email Address: office@lpsb.org.uk

Website: www.lpsb.org.uk

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