

Friends LPBS PTA

Minutes: committee meeting held on 18th January 2017

Attendees: Lydia Davies, John Lang, Michael Gayle, Lou Whelan, Les Stonebank, Yummus Migadde, Jane East, Nikki Loader, Jo Colby, Karen Rodrigues, Rebecca Hamilton, Eileen O'Mahony, Rob Elliott

Apologies: Ruth Deans, Andrea Young, Juliet Trimby, Mary Leberl, Christine Stephen, Anna Howard, Juliet Chalk

1. The minutes of the last meeting were approved.
2. (See financial report). John summarised financial activities for the last term. Highlights included £6,700 raised at the Christmas Market, £1,200 more than the 2015 event. £13,700 is currently available to spend on school projects.
3. Applications: John outlined grant requests from departments totalling £3,000 (see attachment). All were approved, with the exception of requesting further information about an application from the Modern Foreign Languages Department. Mr Stonebank confirmed that we are not currently expecting any applications for any very large items. The Committee welcomed further applications for funding from all school departments.
4. Fundraising ideas: Rob shared proposals for organising a Race Night fundraising event. The Committee agreed to run a Race Night in May 2017. Rebecca will seek a date with the school. Rob volunteered to lead the running of the event. Volunteers welcome to help run this event.
5. Upcoming events: the committee discussed costs for Donut Day on 10 February. The PTA has been invited to run refreshments at four upcoming external hire events.
6. Purchasing and other volunteers: Rebecca reported that many long standing committee members are due to end their time of office at the end of this school year. The Committee is keen to recruit new members soon to ensure the smooth running of the Friends and recruitment for new members and handover is already underway. Rebecca will write a letter to parents about the roles. Lydia will produce a 'newsletter' about the work of the Friends during the summer term which can be shared with new Year 7 parents. The Committee agreed it would be helpful to remind departments receiving funds to take pictures and/or share feedback so we can report how we support the school.
7. Next meetings: Tuesday 21 Feb; Tuesday 25 April; Tuesday 13 June
8. AOB: Mr Stonebank thanked the Friends for their time and effort, in particular the very successful Christmas Market. He thanked the Committee on behalf of the departments receiving funds.

Treasurer's Report for Meeting on 18th Jan 2017

Inc since last meeting (8th Nov) includes:

| | |
|----------------------|--------|
| Sale of Refreshments | £2,439 |
| Second Hand Clothing | £527 |
| Fireworks Income | £159 |
| Easyfundraising | £211 |
| Craft Fair | £6,763 |

Exp items since last meeting:

| | |
|--------------------------------------------|--------|
| Purchase of Refreshments | £1,095 |
| Sponsor aa seat – cost of plaques | £160 |
| Renewal of membership of PTAUK (Insurance) | £113 |
| Contribution to helpers' Christmas drinks | £200 |

General Statement - Cash in bank and known/unclaimed expenditure:

| | | |
|---------------------------|----------------|---------|
| | Amount in bank | £21,080 |
| Known Expenditure | | |
| Contingency Fund | £5,000 | |
| Unclaimed requests amount | £750 | |
| Sponsor a Seat | £840 | |
| Library Prizes Due | £704 | |
| | | |
| | | £7,294 |
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| Net available for spending | | £13,786 |
|----------------------------|--|---------|

Request from Martin Costello for £1500 for stage flats has been taken back after re-consideration, thus increasing the overall money available.

We have agreed to do refreshments for 2 lectures (Michael Portillo and Sir Robert Winston) as a trial to determine whether it is worthwhile, as they only involve serving before the lecture as there is no interval.

The annual licence to allow us to run our 100 club has been renewed, and the returns forms have been sent to Christine to perform this task.

Obviously, the craft fair figures are the most important this month and I will now go through the breakdown of these figures.

| | 2016 | 2015 | NOTES |
|------------------|-------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Expenses | -£109 | -£568 | The 6 large banners date change (£168) cost us £134 less than last year as we renewed 2 banners last year and none this year. The printing of 10,000 leaflets last year cost us £198 from a local printer. This year the cost was due to go up to nearly £300, however we source an internet printer which did the work for £93. Together with the £180 sponsorship by Ski-line against printing costs, we came out at a net income on the deal of £107, which was over £300 better than last year. Menu printing by the school and facebook advertising costs came to £28 which was well worth the cost, although slightly higher than last year. |
| Bottle Tombola | £210 | £0 | New this year, the tombola finished by about 2pm. Maybe a change in pricing next year will help us increase this figure. |
| Cloakroom | £3 | £0 | A trial this year which obviously was not much used. I suggest we abandon the idea for next year. |
| LPSB Honey | £95 | £0 | We had given a grant to the Bee Keeping club of £177 in 2015-16. The club were very generous in allowing us to use the money from the sales of their honey to put back into our funds. |
| Raffle | £757 | £744 | Although income from ticket sales was down by £450, costs of prizes were also down and we were given a £100 prize from Proctors. |
| Door | £1266 | £1109 | We had 1304 people through the door excluding stallholders and helpers compared to a total of 1304 last year, meaning a slight rise |

| | | | |
|---------------------|-------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | in door income. |
| Stall Income | £3425 | £2625 | More stalls and a higher stall rate meant an increase of £800 |
| General Sponsorship | £0 | £744 | No estate agent board sponsorship meant £744 less on overall takings. |
| Refreshments | £1177 | £881 | Slightly higher refreshments income was derived from a slightly higher pricing structure and possibly also due to many cakes being gifted from parents for sale on the day. Purchase costs of food and mulling wine overall were about the same. |
| Overall | £6763 | £5535 | Overall, we made £1227 more this year than the previous 3 years' average. A great effort all round. |

Departmental Funding Requests:

I have received requests as follows:

| | | |
|------------------|--------------------------------------|------|
| MFL | Camera | £500 |
| Learning Support | Various | £550 |
| Art | GoPro | £259 |
| French | French DVDs (with English Subtitles) | £200 |
| SEN | Music Therapist costs | £400 |

Grant Requests from Departments:

| Department | Name | Amount |
|--------------------------|---------------|---------------|
| MODERN FOREIGN LANGUAGES | TOMMY GEARY | £500 |
| LEARNING SUPPORT | MARY O'GRADY | £550 |
| ART | ADAM DUNNE | £259 |
| FRENCH | LAURA COOPER | £200 |
| Music / SEN | STEVE PARSONS | £400 |
| Design Technology | JULIE NORTON | £369 / £861 |

| | | |
|----------------------|------------------------------------|---------------|
| Music | DAVID BULLEN | £560 |
| Music / Film Studies | JOHNNY CRAWFORD + BILL MALYSZKO | £571 |
| TOTAL | | £3409 / £3901 |

| DEPT | COLLEAGUE | REQUESTS | AMOUNT |
|--------------------------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| MODERN FOREIGN LANGUAGES | TOMMY GEARY | I would like to apply for £500 from the friends' money to buy a decent camera to take on trips within the MFL department. | £500 |
| LEARNING SUPPORT | MARY O'GRADY | <p>RESOURCES FOR INTERACT SOCIAL SKILLS CLUB</p> <p>A variety of props, posters and other resources for use at our social skills clubs etc would be most welcome. If we could have £100 then this would really make a difference.</p> <p>GL DYSLEXIA SCREENING TOOL</p> <p>We would like to purchase this as we have many requests from parents with regards whether their child may have dyslexia. We would also like to purchase supporting texts and other resources related to dyslexia. A total of £150 would cover this.</p> <p>CROCKERY FOR VISITORS</p> <p>At the moment we do not have anything presentable to offer to our visitors. We have a lot of meetings with professionals and parents and at the moment we have a hotchpotch of cups/glasses to offer. We save considerable money by providing refreshments ourselves. We would estimate that £50 would comfortably cover this.</p> <p>DISHWASHER FOR SUNIL CENTRE</p> <p>We know that this may seem like a rather extravagant request but we are a large department of 28 staff situated at the furthest point from the staff room (which has 2 dishwashers). This puts great demand on our kitchen facilities which are also used by other members of staff. The majority of TAs spend their break and lunch times helping the boys, often giving up their own time to do this so to offer them this little luxury would really be</p> | £550 |

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| | | <p>boost and be very much appreciated.</p> <p>In addition, the department has a great number of visitors so the dishwasher would be a bonus here too. We would be asking for £250 to cover the cost.</p> | |
| ART | ADAM DUNNE | <p>GoPro Hero4 Action camcorder; Silver Edition'.</p> <p>We have a series of events coming up in the next academic year including the St Ives study visit, the gifted and talented workshop and the 'Summer Exhibition' and this would offer a fantastic way of documenting them. Crucially we could use them to publicise the department at open evenings and for the GCSE recruitment assembly.</p> <p>Please see the link below. These are retailing at £259.00.</p> <p>Following a request to establish what the department would gain from the bGoPro as well as the digital camera purchased 2012-13:</p> <p>Although the digital camera is a fantastic resource and is well used within the department the 'GoPro' camera is specifically for video use. It has more memory and can be used in a more practical setting. For example, we will be dry point printing on the beach near St Michaels Mount in Cornwall in February and would really like to give the students an opportunity to record their experiences. The robust nature of the GoPro would allow the students to be in the rain and wind while filming and for the footage to have a really 'first-hand' feel to the experience. In addition, the year 9 A* academy students were creating some plaster casting and the GoPro would've allowed the students to film this from a 'first-hand' perspective without worrying too much about damaging the camera.</p> | £259 |
| FRENCH | LAURA COOPER | <p>As you know, the French department has introduced a new spec this year and this means that students will now be expected to carry out a film exam in Year 12 as well as Year 13. In the French department, due to a series of staff changes, we are very understocked when it comes to French language DVDs with English subtitles. We are really keen on introducing a "Cinema Coin" (Cinema Corner), where we can give students the opportunity to rent out French films from the department for free, but we only have a few DVDs and they are quite dated now. We would like to buy a selection of modern French DVDs (some of which feature on the new French A level spec), so that we can introduce them to students as early as in Year 9 or 10, to get them used to watching French films, so that by the time they get to year 12, they are well</p> | £200 |

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| | | versed with a fair few French films and can feel more prepared for the new specification. We would be interested in procuring 15-20 DVDs if possible, and we would be very grateful if this were possible. The German side has been running a similar DVD rental scheme for a few years now, so we know that it will be beneficial for students. | |
| Music / SEN | STEVE PARSONS | <p>I would also like to throw an additional bid into the mix which is a joint bid from the Music department and the SEN department.</p> <p>We are looking to buy in a 'music therapist' to run a series of sessions with some of our more troubled students. The person who will be leading the sessions has been running similar programmes in Lewisham as part of their Drumbeat specialist provision and has achieved very good results. She comes highly recommended.</p> <p>The total cost for the 10 sessions would be £400 (10 sessions at £40 / hour) and she would work with a handful of students over the course of the 10 weeks.</p> <p>Although this is something we have not tried before I think it is very worth giving it a go.</p> <p>Thanks for your consideration.</p> | £400 |
| Design Technology | JULIE NORTON | See Below | £369 / £861 |
| Music | DAVID BULLEN | See Below | £560 |
| Music / Film Studies | JOHNNY CRAWFORD + BILL MALYSZKO | See Below | £571 |

Design and Technology Bid for Friends

Thank you for your offer to bid for some funding to further teaching and learning in the department. We would like to bid for three, or if at all possible, up to seven IPEVO document USB cameras for the department.

These cameras the teachers in the department will be able to

1. Scan in students design work with a better resolution than currently, for GCSE and A level . Improving their e-portfolios that are sent to the examination boards.
2. Demonstrate close up processes to the whole class at KS3 more clearly, such as how to solder and drawing techniques. They will enable us to demonstrate in real time using the interactive board key processes and will also eliminate the issue where some students may not see the demonstration as well as others because of the class size when gathering around the teacher's desk.

These cameras will therefore make a big difference to the teaching and learning in the department and enable better outcomes for all key stages at Langley Park.

The cameras are £99.00 each but we would also need to purchase the height extension stand to enable us to scan A3 documents for A level students, which retails at £24.00.

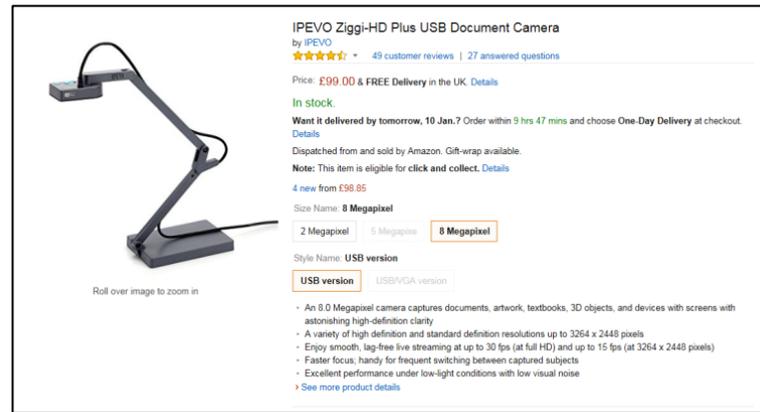
Three cameras would enable us to share the equipment between the rooms, however we have seven workshops and would ideally like to have one per workshop.

The total cost of kitting out 3 workshops with cameras and extension stands would be £369.00. For 7 workshops would be £861.00. We would be grateful for any support towards this cost.

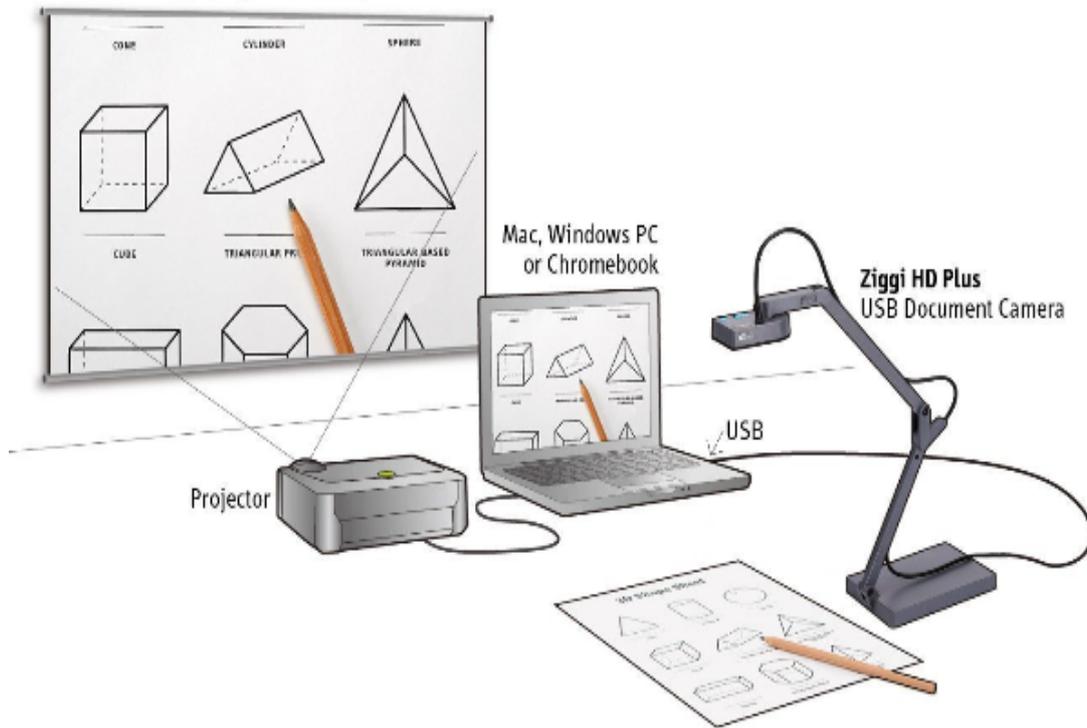
Many thanks for your consideration.

Julie Norton.

Head of Design and Technology



Live image projected onto big screen



IPEVO Height Extension Stand for Ziggi/Ziggi-HD Visualiser
by IPEVO
★★★★★ 2 customer reviews

Price: £24.00 & FREE Delivery in the UK. [Details](#)

In stock.

Want it delivered by tomorrow, 10 Jan.? Order within 13 hrs 45 mins and choose **One-Day Delivery** at checkout. [Details](#)

Sold by IPEVO and Fulfilled by Amazon. Gift-wrap available.

Note: This item is eligible for **click and collect**. [Details](#)

- Add extra height to your Ziggi-HD document camera, capture larger documents than ever
- Ziggi-HD becomes high enough to capture an entire A3 / tabloid-sized document (11" x 17")
- Increased versatility - capture entire docs and close-up details, all from the same height
- Safe and sturdy construction keeps Ziggi-HD secure at any angle
- Compact stand folds up flat for easy transport and storage - take it on the go. Note: This accessory is intended for use with the Ziggi-HD Document Camera, which is sold separately.

[See more product details](#)

MUSIC

A Level Music Technology Controlled Assessment quotation

This application is for £560 of percussion equipment to enable our students in the music department to expand their skills and academic achievement. The course requires students to record drums alongside other instruments in pursuit of their coursework. The items included in the quotation attached will undoubtedly help raise the standard of coursework.

In addition to coursework the drum equipment is used throughout the year by the following groups, who would benefit from this investment:

GCSE Performance exam recording
AS Studio Recording
A2 Studio Recording
Dance Band
Concert Band
Orchestra
Extra circular recording for Students
Music Tour

This comprises in excess of approx. 250+ students.

Thank you for considering our bid and do please forward any question regarding this to Mr David Bullen dbullen@lpbs.org.uk

Thank you.
David Bullen
Dir. Music
LPSB.

Quote Number: 213228758 Music Education Consultants

Date: 9 DEC 16 Andertons Music Co

58 Woodbridge Road

Guildford

Surrey

GU1 4RF

QUOTE

Tel : 01483 456777

Customer Address:

Langley Park School For Boys Langley Park School For Boys

Hawksbrook Lane Hawksbrook Lane

South Eden Park Road South Eden Park Road

Beckenham Beckenham

Kent Kent

BR3 3BP BR3 3BP

Sold By Due Order date Your Ref Order number Customer Code

PH01 9 DEC 16 213228758 LANGLEY02

| Code | Description Vat | Price Gross | Qty | Net |
|-------------------------------|-----------------------------------------------------|------------------------|------------|------------|
| ZBTP390A | Zildjian ZBT Pro Box Set, 14 Hi Hats, 16 45.80 | 229.00 274.80 | 1 | 229.00 |
| Crash, 20 Ride, 18 FREE Crash | | | | |
| A20516 | Zildjian A Custom 18" Crash 35.80 | 179.00 214.80 | 1 | 179.00 |
| CX011410 | Remo Controlled Sound X Coated 14" Snare 2.80 | 14.00 16.80 | 1 | 14.00 |
| Head Black Dot on Bottom | | | | |
| PS031200 | Remo Pinstripe Clear 12" 3.00 | 15.00 18.00 | 1 | 15.00 |
| PS031400 | Remo Pinstripe Clear 14" 3.20 | 16.00 19.20 | 1 | 16.00 |
| CS132010 | Remo Control Sound Clear with Black Dot 20" 4.60 | 23.00 27.60 | 1 | 23.00 |
| Bass Drum Head | | | | |
| SA011400 | Remo Ambassador Hazy Snare Side 14" 2.00 | 10.00 12.00 | 1 | 10.00 |
| BA031200 | Remo Ambassador Clear 12" 2.20 | 11.00 13.20 | 1 | 11.00 |
| BA031400 | Remo Ambassador Clear 14" 2.40 | 12.00 14.40 | 1 | 12.00 |
| GJCC | Groove Juice Cymbal Cleaner 1.60 | 8.00 9.60 | 1 | 8.00 |
| MOONGEL | Moongel Damper Pads 1.00 | 5.00 6.00 | 1 | 5.00 |
| 4509 CB | Boom Cymbal Stand 7.60 | 19.00 45.60 | 2 | 38.00 |

Registered Office: Andertons Music Co **Co Number:**

58 Woodbridge Road **Vat Number:** 211 4579 86

Guildford

Surrey

GU1 4RF

Page: 1

Quote Number: 213228758 Music Education Consultants

Date: 9 DEC 16 Andertons Music Co

58 Woodbridge Road

Guildford

Surrey

GU1 4RF

QUOTE

Tel : 01483 456777

Customer Address:

Langley Park School For Boys Langley Park School For Boys

Hawksbrook Lane Hawksbrook Lane

South Eden Park Road South Eden Park Road

Beckenham Beckenham

Kent Kent

BR3 3BP BR3 3BP

Sold By Due Order date Your Ref Order number Customer Code

PH01 9 DEC 16 213228758 LANGLEY02

Code Description Price Qty Net Vat Gross

Net 560.00

VAT 112.00

Total 672.00

Settled by: 0.00

Total 0.00

Registered Office: Andertons Music Co **Co Number:**

58 Woodbridge Road **Vat Number:** 211 4579 86

Guildford

Surrey

GU1 4RF

Music + Film Studies

A group of KS3/4 students and teachers have embarked on a cross curricular project to write and produce a film. It is the intention of the students and teachers involved with the project to submit the finished film to both national and international film festivals in the youth category for the purpose of attracting critical acclaim and distribution. The project is extra-curricular and sees students staying behind four nights each week working collaboratively across, Drama, Music and English to write and produce the film. Under the guidance of Mr Crawford and Mr Malyszko students have partnered with The London Central Film School and other industry professionals who have offered to mentor and oversee the project.

This bid is an attempt to secure some key equipment that will enable the film to be produced but furthermore will aid future curriculum and extra-curriculum projects.

Other areas of school that will benefit and would be welcome to make use of equipment are

A Level Media film production

A Level Music Technology

Performing Arts Department events

School Promotional and Website videos

Including the film project this is approx. **150+ students** that could be supported by this investment.

It has also been suggested that the film might serve as an opportunity to invite parents and carers who have relevant skills or expertise to partner with the project. This could also apply for funding partnerships with parental or local business. The Friends could be appointed to coordinate this on behalf of the project and benefit from any surplus funding. The film will be widely promoted in the school and local community in addition to the festival plans. We would be more than happy to add a credit to the film 'Made in partnership with The Friends of Langley Park School for Boys'.

Do please contact Mr Crawford for any further details regarding this bid.

Thank you.

Mr Crawford

jcrawford@lpbs.org.uk

The Friends Funding Proposal – KS3 Cross Curricular Film Project – Mr Crawford /Mr Malyszko

Camera Recording microphone £167.03

https://www.amazon.co.uk/gp/aw/d/B00093ESSI/ref=pd_aw_sim_421_2?ie=UTF8&psc=1&refRID=KRHABWP5WRCD0732R6SQ

Camera mic wind shield £21

https://www.amazon.co.uk/gp/aw/d/B000BH437S/ref=pd_aw_fbt_23_img_2?ie=UTF8&psc=1&refRID=18CST8A1AE9T8T5299JH

Lights protective case X2 £25 =£50

https://www.amazon.co.uk/d/Camera-Photo/HWASTUDIO-Camera-Tripod-Quality-Protect-flight-wheels/B0176HKR1Q/ref=sr_1_46?ie=UTF8&qid=1483461104&sr=8-46&keywords=red+head+lights+kit+bag

Microphone boom pole £89

https://www.amazon.co.uk/d/Musical-Instruments-DJ/R%C3%98DE-BOOMPOLE-BoomPole-3-m-Boom-Pole/B000OE2G54/ref=pd_sbs_267_2?encoding=UTF8&psc=1&refRID=KAK4984T8ZZ2ERQ4KSVB

Portable sound recorder £159

<https://www.amazon.co.uk/dp/B00O0YCUNC?psc=1&smid=A3G5KTEYLW8RK1>

£200 for props and costumes

Total: £686 inc VAT

£571 Ex VAT

John Lang